Downloading Transactions for Quicken/QuickBooks for Windows®

Personal Online Banking: If you access your account information through CNB Online Banking, our Personal Banking site, read the following directions. If you are a business customer and access your accounts through our Online for Business product, skip to the following section.

CNB Online Banking:

1. You will need to log on to Online Banking. You can log on directly through either the Homepage or the Online Banking page.

2. You will then need to enter your password. If you have not already signed up for Online Banking you may enroll online by choosing "New User Sign Up" directly under the Chat Online button. Once you have logged on you will need to select the account you would like to add or update in Quicken.

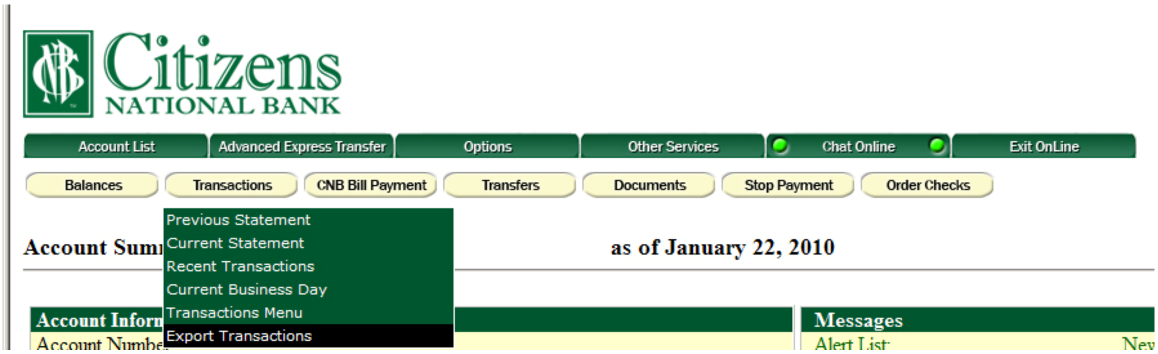
Deposits

Number	Account	Current Balance	Available Balance
123456	CHECKING	833.35	635.38
123457	SAVINGS	2,555.65	2,555.65
123458	SAVINGS	574.96	574.96
123459	SAVINGS	574.96	574.96
	Total Deposits:	**4,538.92**	**4,340.95**

Other Accounts

Number	Account
	CHECK/ATM CARD

3. This will bring you to the balances screen for the account you have selected. Click the Transaction button on the Button bar above the balances. Then select to Export Transactions.



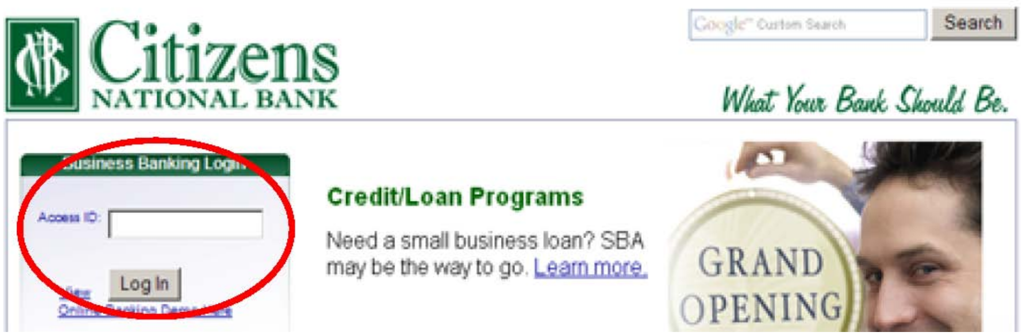
4. Here you will be able to Select the Account, Cycle and Export format. The export format for Quicken version 2005-2008 should be ".QFX". For Quickbooks, you will need to select format ".QBO". Once you have chosen your settings, click the export button.

5. This will export your transaction and account information to Quicken. You will be asked to either open or save your export file. If you choose to open, Quicken will automatically import the transaction into your register. If you choose to save, you will need to manually import the transactions into Quicken. See your Quicken User guide for instructions.

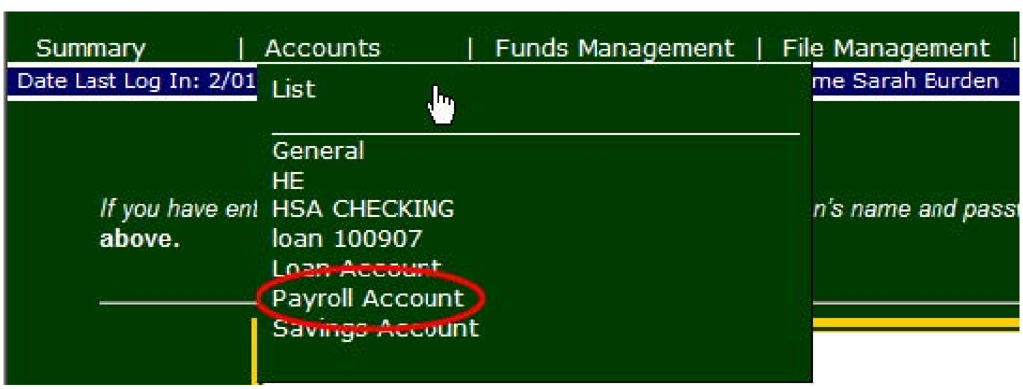
Business Online Banking: If you are using Quicken for your business finances you will be able to import your account transactions directly into Quicken.

Online for Business:

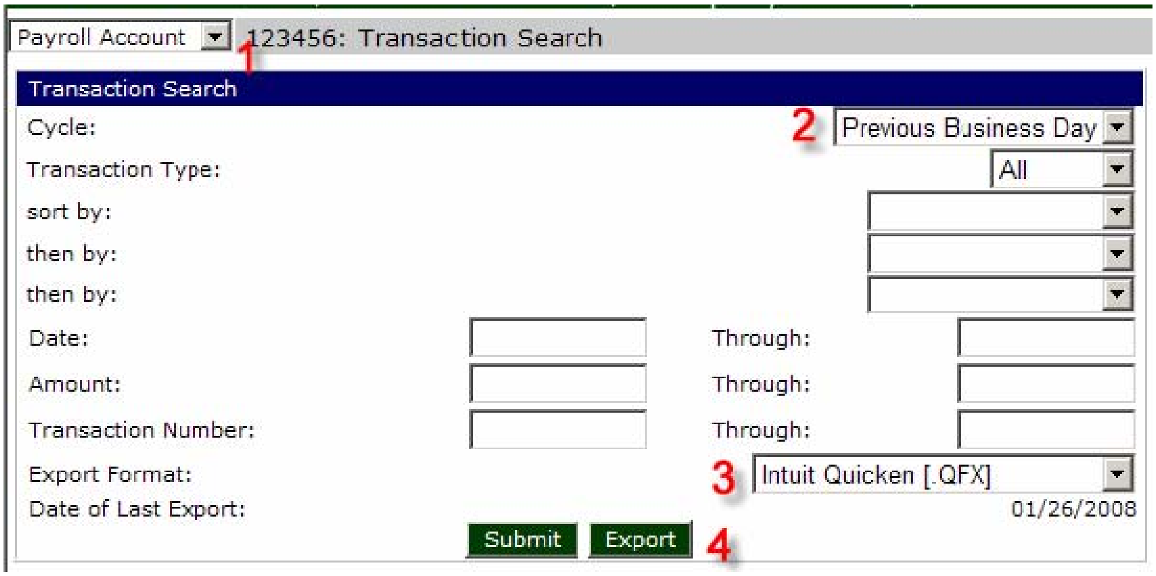
1. You will need to log in to Online for Business. You can log on directly from the Business Banking page.



2. You will then need to enter your password. If you have not already signed up for Online for Business, you will need to contact your Business Banking Officer to enroll. Once you have logged into Online for Business, you will need to select the account you would like to add or update in Quicken from the account menu.



3. This will bring you to the balances screen for the account you have selected. Click the Transactions menu. Then select Search. This will bring you to the screen where you will be able to export your transactions. Select the Account, Cycle and Export format. Then Click Export. For Quicken version 2005 - 2008, you need to make sure the Export format is ".QFX". For Quickbooks, you will need to select format ".QBO".



4. This will export your transaction and account information to Quicken. You will be asked to either open or save your export file. If you choose to open, Quicken will automatically import the transaction into your register. If you choose to save, you will need to manually import the transactions into Quicken. See your Quicken User guide for instructions.