THIS FORM IS PROVIDED TO HELP YOU BALANCE YOUR BANK STATEMENT

CHECKS OUTSTANDING - NOT CHARGED TO ACCOUNT

No.	$	
TOTAL	$	

BANK BALANCE SHOWN ON THIS STATEMENT $_____

ADD

DEPOSITS NOT SHOWN ON THIS STATEMENT *(IF ANY)* $_____

$_____

$_____

TOTAL $_____

SUBTRACT —

CHECKS OUTSTANDING $_____

BALANCE $_____

SHOULD AGREE WITH YOUR CHECK BOOK BALANCE AFTER DEDUCTING SERVICE CHARGE (IF ANY) SHOWN ON THIS STATEMENT

Please examine immediately and report if incorrect. If no reply is received within 10 days the account will be considered correct.

In Case of Errors or Questions About Your Electronic Transfers

TELEPHONE US AT: (419) 358-8040

or

WRITE US AT: P.O. BOX 88 • BLUFFTON, OHIO 45817

as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

(1) Tell us your name and account number.

(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.

(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.